



DEPARTMENT OF REVENUE
DIVISION OF VEHICLES
VEHICLE SERVICES
www.ksrevenue.org

Manufactured/Mobile Home Title Elimination Application

Application approved by Titles and Registrations

For Register of Deeds Use Only

Signature of Approver

Printed Name of Approver

Title

Date

Mail applications to:

Application Date _____

(Year) (Make) (Width) (Length) (VIN)

State Use Only

(KS Title Number)

A copy of your deed must accompany this form.

Home Owner Information:

Name(s) _____

(Street Address) (City) (State) (Zip)

Home Owner Phone Number(s): _____

Does the manufactured/mobile home have a permanent foundation, being of a type not removable intact from the real property which meets _____ county's permanent foundation requirements? Yes No

Signature of Official _____ Title _____

Please circle one: County Planning & Zoning County Code Enforcement County Appraiser

Business Phone _____ Business Email _____

Owner's Consent to Eliminate Title

I/We, hereby certify and legally state that I/We are the legal owner(s) of the manufactured/mobile home described herein and the legal owner(s) of the real property where the manufactured/mobile home is affixed. I/We have complied with all laws and requirements, and hereby consent to, and apply for the elimination of the title for the listed manufactured/mobile home. I/We certify under perjury, that all information contained in this affidavit is true and correct to the best of my/our knowledge.

Owner's Signature(s) _____

Owner's Typed or Printed Name(s) _____

Signed or attested before me
 In State of: _____ County of: _____ on Month: _____ Day _____ Year _____

Notary Public _____ My commission expires _____

Notary Typed or Printed Name _____

The manufactured/mobile home is subject to a lien: Yes No

If yes, please complete page 2

Lien Holder Information – Consent and Lien Release of Title

Name _____

(Street Address) _____ (City) _____ (State) _____ (Zip) _____

I, the undersigned, authorized official of the lien holder listed herein consent to the release of lien and elimination of the title for the manufactured/mobile home described herein.

(Authorized Official's Signature) _____ Date _____

Printed Name _____ Title _____

Signed and sworn
In State of: _____ County of: _____ on Month: _____ Day _____ Year _____

Notary Public _____ My commission expires _____

Notary Typed or Printed Name _____

Do not submit this form to the County Register of Deeds until this form has been approved by an agent of the Kansas Division of Vehicles. Do not accept this application showing any erasures, whiteout, alterations or mutilations.

Instructions

1. Every owner of the manufactured/mobile home must fully complete and sign this affidavit. Any missing information will render the affidavit as incomplete and the title for the manufactured/mobile home cannot be eliminated.
2. Signature of the agent acting on behalf of the lien holder must be notarized.

If there is more than one lien holder, an additional affidavit (TR-63) must be completed for each lien holder. Every owner on the manufactured/mobile home must sign all affidavits.

The following documents must be attached to this affidavit when submitted to Titles and Registrations for approval:

- a) Kansas paper title showing the owner(s) and if applicable, the lien holder's name(s) of the front, or a Kansas E-Title documentation,
 - If the owner of the manufactured/mobile home does not have a Kansas title, the owner may complete an Affidavit (TR-90 form) if the home is 1979 or older and follow the requirements listed on the form. Submit the form and supporting documentation and make an application for a Kansas title at the owner's local county treasurer's office.
- b) A release of lien from the lien holder shown on the front of this form and;
- c) Copy of most recent receipts for personal property tax and real estate taxes as proof of payment.

3. A signature is required by a county official stating whether the manufactured/mobile home has a permanently affixed foundation. Contact the county where the home is affixed to determine which office has authority to sign.
4. Attach the \$10 fee and all required documents and send to:

Kansas Department of Revenue
Division of Vehicles
P.O. Box 2505
Topeka, Kansas 66601-2505

Make your check or money order out to Kansas Department of Revenue. Do not send cash.

4. If you have any questions, contact Titles and Registrations by calling: 785-296-3621, press 3, then press 2.
5. **Only original signatures will be accepted.** Faxed, copied or e-mailed signatures will be rejected by the County Register of Deeds.

COUNTY REGISTER OF DEEDS

- The County Register of Deeds may require additional information and/or fees. If you have questions about their requirements, please contact the County of Register of Deeds office where this application is to be filed.
- Your title is not considered eliminated until this affidavit is recorded at the County Register of Deeds Office.