

PAYMENT UNDER PROTEST APPLICATION
(Excluding Illegal Levy)

(K.S.A. 79-2005)

APPLICANT:

Applicant Name (Owner of Record)

Applicant Address (Street or Box No.)

City State Zip

Applicant Phone #:()

Applicant E-mail:

(For Official use only)

ATTORNEY OR REPRESENTATIVE: (If applicable)*

Representative Name Title

Representative Address

City State Zip

Atty/Rep Phone #:()

Representative E-mail:

*Note: If you are represented by an attorney or other individual, you must provide an Entry of Appearance or a current Declaration of Representative Form.

Taxing County:

Year/Years at issue:

Property at issue:

Real Property---Street address, city: _____

Personal Property---Description: _____

Parcel ID #/Personal Property ID#
or Vehicle ID #: _____

1. Taxes paid: 1st half _____ 2nd half _____ Full _____
2. Are taxes paid by a mortgage company, bank or savings & loan? Yes _____ No _____
3. What do you believe is the value and /or proper classification of this property for the year being protested? \$ _____
4. Explain why you are filing a protest and the statute, law, or facts on which your protest is based – please be specific:

(If more space is needed, attach additional sheets.)

I do solemnly swear or affirm that the information set forth herein attached hereto or hereafter by me is true and correct to the best of my knowledge and belief.

Signature of Applicant

Date

Printed Name and Title

THIS FORM MUST BE FILED WITH YOUR COUNTY TREASURER.

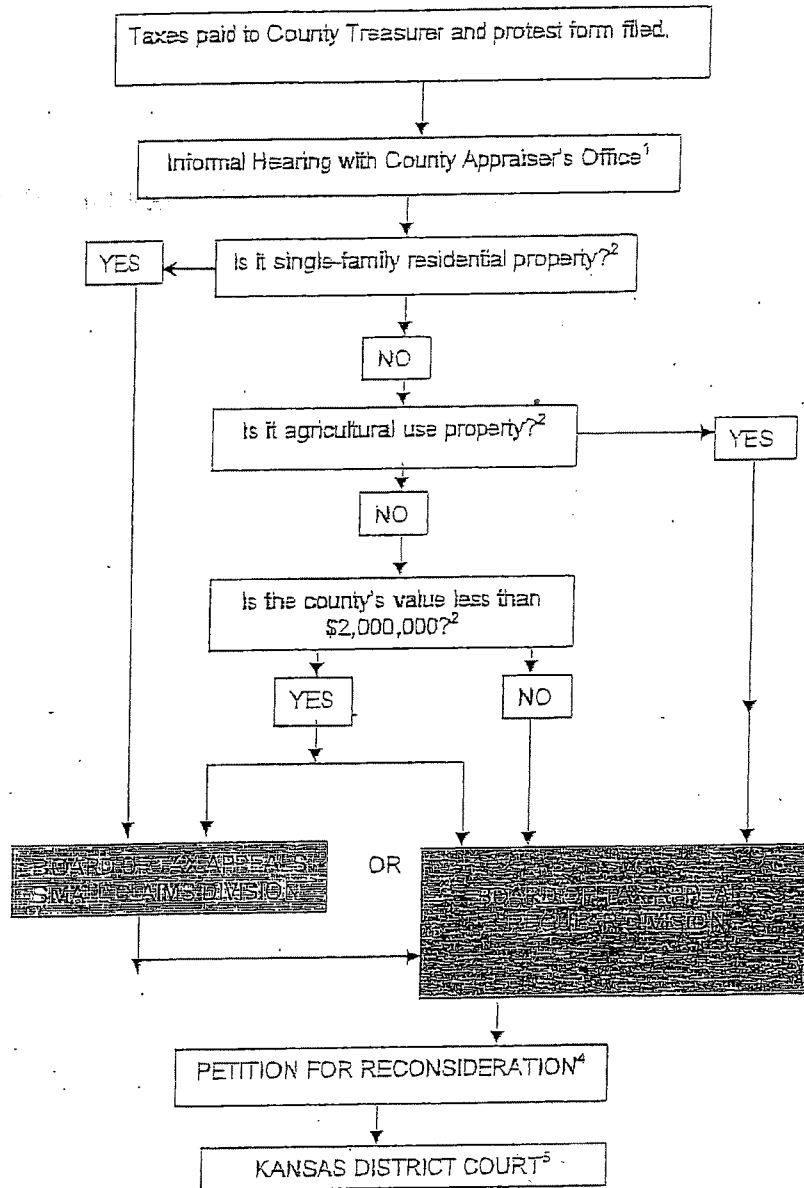
For County Treasurer's Official Use Only

Class %	County Appraised Value	County Assessed Value	Taxpayer's Assessed Value	Invalid Assessment	Total Mill Levy	Amount of Taxes Protested

GENERAL INSTRUCTIONS FOR FILING A PAYMENT UNDER PROTEST
(Excluding Illegal Levy)

1. You may protest your taxes only if you did not file an equalization appeal on the valuation of the same property for the same tax year. If you have protested your first half payment of taxes, you may not protest your second half payment.
2. Complete the tax protest form and FILE A COPY WITH THE COUNTY TREASURER'S OFFICE ON OR BEFORE DECEMBER 20. (If at least one-half (1/2) of the taxes are paid by an escrow agent, a protest of the taxes must be filed no later than the following January 31.) If taxes are paid after these deadlines, any protest of the taxes must be filed at the time the taxes are paid.
3. The County Appraiser will contact you to schedule an informal meeting with that office.
4. When you receive notification of the results of the informal hearing, if you disagree with those results, you have 30 days from the mailing date of that notification within which to file an appeal with the Small Claims and Expedited Hearing Division or the Regular Division of the State Court of Tax Appeals. The county will include a form and filing instructions for filing to the State Court of Tax Appeals with your notification of hearing results.

PAYMENT OF AD VALOREM TAXES UNDER PROTEST
(Pursuant to K.S.A. 79-2005)



¹ Appeal from Informal Hearing results must be filed within 30 days [K.S.A. 79-2005]

² Small Claims Division jurisdiction is limited and hearings are held in county where property is located or an adjacent county [K.S.A. 74-2433f]

³ Hearings in Small Claims Division are held in county where taxpayer resides or an adjacent county. An appeal from Small Claims Division to BOTAs must be filed within 30 days [K.S.A. 74-2438]

⁴ Petition for reconsideration must be filed with BOTAs within 15 days [K.S.A. 74-2426, 77-529 and 77-501 et seq.]

⁵ Judicial Review of BOTAs decision must be filed with the District Court within 30 days [K.S.A. 77-501 et seq.]

DECLARATION OF REPRESENTATIVE
Kansas Division of Property Valuation

 Property Owner(s) as stated on the Valuation Notice

 Property Owner's Mailing Address

 City, State, and Zip Code

 Signature of Property Owner(s)

 Date

 Print or Type your Name

 Title (if applicable)

The above property owner(s) hereby appoints _____
 to represent the property owner in appeal matters before the Division of Property Valuation, county appraiser or appraiser
 designee, and the Small Claims and Expedited Hearing Division or State Board of Tax Appeals pursuant to the Board's
 rules and regulations for the following parcel(s) or personal property accounts located in _____
 County. This declaration is for the _____ tax year only and revokes all prior Declaration of Representative forms for
 the same tax year. This form, completed and signed, must be a part of the hearing record before the hearing will take place.

 Individual Representative's Name and Title

 Firm Name

 Representative's Mailing Address

 City, State, and Zip Code

 Representative's Telephone Number and Email Address

Check the Appropriate Designation Below

- Attorney
- Certified Public Accountant
- Certified General Appraiser
- Tax Representative or Agent

- Member of the Taxpayer's Immediate Family
- Authorized Employee of the Taxpayer
- Other (explain) _____

Send notices and all other written communication in proceedings involving the property to (check one box below)

The appointed representative

The property owner

List all real estate parcel identification numbers and personal property account numbers under appeal. Attach additional pages as needed.
